



PUBLIC LANDS STEWARDS PROGRAM AmeriCorps Position Description

Position Title: Refuge Technician (two positions)

Project Sponsor: US Fish and Wildlife Service, Conboy Lake National Wildlife Refuge
http://www.fws.gov/refuge/conboy_lake/

Project Sponsor Mission: The mission of the U.S. Fish and Wildlife Service is working with others to conserve, protect, and enhance fish, wildlife, plants, and their habitats for the continuing benefit of the American people.

MAI Mission: Public Lands Stewards is a program of the Mt. Adams Institute (MAI). MAI's mission is to strengthen the connection between people and the natural world through education, service learning, career development and research. <http://www.mtadamsinstitute.org>

Project Location: 100 Wildlife Refuge Rd, Glenwood, WA 98619

Position Summary: In partnership with the Mt. Adams Institute, the technicians will spend the summer and fall removing invasive species that threaten the continued existence of Oregon spotted frogs, a threatened species. Located in the remote and beautiful, Conboy National Wildlife Refuge, this field based position is perfect for a person who has a passion for wildlife and is interested in learning more about management practices to protect and conserve endangered species (Oregon Spotted Frog). The position will alternate between hands-on conservation activities and office based data recording. Successful candidates will need to be highly motivated to work independently and on a team.

The Conboy National Wildlife Refuge is located in the small town of Glenwood, WA – population 500 people. Glenwood is 45 minutes from the larger towns of White Salmon, WA and Hood River, OR. It is two hours from Portland, OR. Interns live on site of the Refuge and can expect quiet nights, incredible views of 12,000'+ volcano Mt. Adams, first rate access to recreational activities such as hiking, climbing, biking and kayaking, and a first-hand look at life in a rural Western town.

General Responsibilities (to include, but not limited to):

1. Conduct bullfrog control using various methods such as egg mass removal, tadpole netting, and adult capture (including spending some nights capturing bullfrogs by hand in wetlands).
2. Set and remove fyke nets in designated sites daily to capture invasive species (bullfrogs and brown bullhead catfish) that predate on the Oregon Spotted Frog.
3. Sort catch in fyke nets and count and measure invasive species removed from fyke nets.
4. Gather environmental data at fyke net locations.
5. Assist with other refuge projects, such as biological surveys, reducing cattle trespass, and public events.
6. Maintain and repair field gear as needed.

7. Attend and complete all MAI/AmeriCorps training and service requirements including orientation, trainings, team meetings and national service days.
8. Complete and submit all necessary MAI/AmeriCorps paperwork and reports in a timely manner.
9. Wear an MAI uniform and/or appropriate identifiers and required safety gear while performing service or attending official events.
10. Member will not engage in prohibited AmeriCorps activities as outlined in the member handbook and agreement.

Position Requirements:

1. Be self-sufficient and able to work long days in adverse weather conditions.
2. Possess a valid driver's license and clean driving record.
3. Attend a mandatory orientation from 5/6 – 5/10 and Intern trainings in Trout Lake, WA (food and lodging provided for orientation and trainings).
4. Be physically fit, able to walk long distances carrying heavy loads.
5. Ability to work long hours with a small crew of people.
6. Flexibility to change tasks as conditions change.
7. Regular and reliable attendance.
8. Must have a valid driver's license, clean driving record and ability to provide documentation.
9. 21-30 years of age, at beginning of service term.
10. U.S. citizen, national or lawful permanent resident.
11. Possession of a high school diploma or equivalent, or commit to earning one prior to receiving an education award.
12. Ability to commit to the full term of service for which they are applying.
13. Selection, placement and retention are contingent upon passing the National Sex Offender Public Register and a national FBI fingerprint check. Position does not have recurring access to vulnerable populations.
14. AmeriCorps Members are eligible to serve up to four terms of service and receive AmeriCorps Education awards for each term of service up to the value of two full time education awards only. It is the responsibility of the applicant to inform MAI of any previous service in an AmeriCorps program, regardless of whether or not they completed the previous term(s) of service. MAI is not liable for providing an Education Award to a member if they are not eligible under the Corporation for National and Community Service AmeriCorps guidelines.

Preferred Qualifications:

1. Current CPR certification.
2. Experience handling animals, particularly fish and amphibians.
3. Experiencing riding ATVs/UTVs.
4. Experience driving pick-up trucks in muddy conditions.

Benefits Include:

1. A total taxable living allowance (before taxes) of \$7500, paid over term of service.
2. Upon successful completion of a term of service, eligible members/leaders receive an education award of \$3,047. The education award can be used to repay qualified student loans, for further education in an accredited institution of higher learning, vocational or trade schools. The education award is taxed in the year that it is used.
3. Loan forbearance (after successful completion of a term of service, AmeriCorps will pay the accrued interest on qualified loans, which is taxable).
4. Free housing for intern is provided by service site.
5. Live and work in a beautiful setting with many opportunities for outdoor recreation.

Transportation Information:

1. Project site is not accessible by public transportation.
2. Agency/Organization vehicles are available for work-related travel.
3. Personal vehicle is required for off-duty travel.
4. Intern is responsible for travel to and from orientation and to and from duty station.

Application Instructions Below

Application Deadline: Open until Filled

Interviews: Will occur as qualified applications are received.

Type of position: Individual Placement

Service Dates: May 6 – October 25, 2019

Length of Term: 25-week position /960 hours

How to Apply:

Step 1 - Complete your application in the following way:

Online at the AmeriCorps website: <https://my.americorps.gov/mp/login.do>

1. If you do not already have a username and password, click on the red **Apply to Serve** button.
2. Once you have logged in, create an application by clicking "Applications" under the "My AmeriCorps" menu. Complete the entire application.
3. To apply to this specific position, click "Search Listings" under the "My AmeriCorps" menu and search for program name **Mt. Adams Institute – Public Lands Stewards**
4. Select the position listing and click "Apply Now" at the bottom of the page.

Step 2: Submit these additional materials promptly (email preferred except for Certification Form). **Your application will not be considered until all of the materials listed below are received.**

1. A resume and a cover letter (separate cover letter for each position for which you are applying. If you have already emailed these documents, please bring that to my attention after you submit your application.
2. Visit <http://mtadamsinstitute.org/internships/#public> to print the MAI AmeriCorps Certification Form found under Public Lands Stewards Application Documents heading. Sign and date the form with original signature.
3. A copy of your driving record/abstract from your local DMV. Your abstract must go back at least three years, which may mean you need to submit additional abstracts for other states you have been a resident of within that timeframe.
4. Submit your completed MAI Driver Certification and Safety Agreement form found at <https://mtadamsinstitute.org/internships/#public> under Public Lands Stewards Application Documents heading.

Questions? Contact:

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