



PUBLIC LANDS STEWARDS PROGRAM AmeriCorps Position Description

Position Title: Refuge Technician (one positions)

Project Sponsor: US Fish and Wildlife Service, Tualatin River National Wildlife Refuge Complex
https://www.fws.gov/refuge/tualatin_river/

Project Sponsor Mission: The mission of the U.S. Fish and Wildlife Service is working with others to conserve, protect, and enhance fish, wildlife, plants, and their habitats for the continuing benefit of the American people.

MAI Mission: This position is in partnership with the Mt. Adams Institute (MAI). MAI's mission is to strengthen the connection between people and the natural world through education, service learning, career development and research. <http://www.mtadamsinstitute.com>

Project Location: 19255 SW Pacific Hwy, Sherwood, OR 97140

Position Summary: In partnership with the Mt. Adams Institute, the technician will implement a new invasive plant monitoring protocol at both Tualatin River and Wapato Lake NWRs. The nature of the work is almost exclusively field based with an emphasis on botanical data collection. The technician would spend May - September surveying Refuge management units for Early Detection and Rapid Response (EDRR) invasive weed species (e.g. Japanese knotweed, garlic mustard, purple loosestrife, etc...) in an effort to establish a baseline inventory for the Complex. While training will be provided for plant identification and use of ArcCollector for field data collection, the ideal technician would have an interest in botany and/or invasive species management and enjoy spending time in the field. In addition, this individual will be tasked with assessing the condition of the Complex boundary and providing support with public events and programs. Successful candidates will need to be highly motivated to work independently and on a team.

The Tualatin River National Wildlife Refuge Complex is located in southwest area of Portland, OR. The Refuge headquarters is located in Sherwood, OR, population of 18,000. Interns live on site of the Refuge and can expect nights in a semi-rural setting, access to the metropolitan area of Portland-Vancouver and northwest beaches, and first rate access to recreational activities such as hiking, climbing, and biking.

General Responsibilities (to include, but not limited to):

1. Surveying Refuge management units for EDRR invasive weed species to establish baseline inventory.
2. Gather botanical data using ArcCollector.
3. Systematically assess boundary signage and condition, identify maintenance needs, and replace signage as needed.
4. Assist with refuge projects, such as public use events, volunteer work parties, and light maintenance.
5. Attend and participate in crew and safety meetings and training classes.

6. Clean and properly store equipment, tools, and vehicles after use.
7. Maintain and repair field gear as needed.
8. Attend and complete all MAI/AmeriCorps training and service requirements including orientation, trainings, team meetings and national service days.
9. Complete and submit all necessary MAI/AmeriCorps paperwork and reports in a timely manner.
10. Wear an MAI uniform and/or appropriate identifiers and required safety gear while performing service or attending official events.
11. Member will not engage in prohibited AmeriCorps activities as outlined in the member handbook and agreement.

Position Requirements:

1. Be self-sufficient and able to work long days in adverse weather conditions.
2. Be physically fit, able to walk long distances carrying necessary gear.
3. Ability to work independently for long hours.
4. On occasion, ability to work with small crew of people.
5. Flexibility to change tasks as conditions change.
6. Regular and reliable attendance.
7. Attend and complete all MAI/AmeriCorps training and service requirements including orientation, trainings, team meetings and national service days.
8. Complete and submit all necessary MAI/AmeriCorps paperwork and reports in a timely manner.
9. Wear an MAI uniform and/or appropriate identifiers and required safety gear while performing service or attending official events.
10. Must have a valid driver's license, clean driving record and ability to provide documentation.
11. 21-30 years of age at beginning of service term.
12. U.S. citizen, national or lawful permanent resident.
13. Possession of a high school diploma or equivalent, or commit to earning one prior to receiving an education award.
14. Ability to commit to the full term of service.
15. Selection, placement and retention are contingent upon passing the National Sex Offender Public Register and a national FBI fingerprint check. Position does not have recurring access to vulnerable populations.
16. AmeriCorps Members are eligible to serve up to four terms of service and receive AmeriCorps Education awards for each term of service up to the value of two full time education awards only. It is the responsibility of the applicant to inform MAI of any previous service in an AmeriCorps program, regardless of whether or not they completed the previous term(s) of service. MAI is not liable for providing an Education Award to a member if they are not eligible under the Corporation for National and Community Service AmeriCorps guidelines.

Preferred Qualifications:

1. Current First Aid and CPR certification.
2. Experience in plant identification and botanical data collection.
3. Experience in the use of ArcCollector or equivalent for field data collection.
4. Comfortable with delivering science based knowledge to a diverse audience.
5. Experience driving pick-up trucks in muddy conditions.

Benefits Include:

1. A total taxable living allowance (before taxes) of \$7,500 paid over the term of service.
2. Upon successful completion of a term of service, eligible members/leaders receive an education award of \$3,047.50. The education award can be used to repay qualified student loans, for further education in an

accredited institution of higher learning, vocational or trade schools. The education award is taxed in the year that it is used.

3. Loan forbearance (after successful completion of a term of service, AmeriCorps will pay the accrued interest on qualified loans, which is taxable).
4. Live and work in a beautiful setting with many opportunities for outdoor recreation.
5. Free housing for intern is provided by service site.

Transportation Information:

1. Project site is not accessible by public transportation.
2. Agency/Organization vehicles are available for work-related travel.
3. Intern is responsible for travel to and from orientation and to and from duty station

Application Instructions Below

Application Deadline: Open Until Filled

Interviews: Will occur as qualified applications are received.

Type of position: Individual Placement

Service Dates: May 6 to October 25, 2019

Length of Term: 960 hours

How to Apply:

Step 1 - Complete your application in the following way:

Online at the AmeriCorps website: <https://my.americorps.gov/mp/login.do>

1. If you do not already have a username and password, click on the red **Apply to Serve button**.
2. Once you have logged in, create an application by clicking "Applications" under the "My AmeriCorps" menu. Complete the entire application.
3. To apply to this specific position, click "Search Listings" under the "My AmeriCorps" menu and search by program name **Mt. Adams Institute** (this needs to be spelled exactly as listed).
4. Select the position listing: **Mt. Adams Institute – Public Lands Stewards** and click "Apply Now" at the bottom of the page.

Step 2: Submit these additional materials promptly (email preferred). **Your application will not be considered until all of the materials listed below are received.**

1. A resume and a cover letter. If you have already emailed these documents, please bring that to my attention after you submit your application.
2. Visit <http://mtadamsinstitute.com/jobs/> to print the MAI AmeriCorps Certification Form found under Public Lands Stewards Application Documents heading. Sign and date the form with original signature.
3. A copy of your driving record/abstract from your local DMV. Your abstract must go back at least three years, which may mean you need to submit additional abstracts for other states you have been a resident of within that timeframe.
4. Submit your completed MAI Driver Certification and Safety Agreement form found at <http://mtadamsinstitute.com/jobs/> under Public Lands Stewards Application Documents heading.

Questions?

Contact:

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