

## DRIVER CERTIFICATION AND SAFETY AGREEMENT

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Name \_\_\_\_\_

**Safe driving is a number one priority and driver negligence is not an option. As part of the MAI driver screening procedure, please initial and agree to the following:**

- I will not use or possess alcohol, marijuana or illegal drugs while driving MAI, sponsor or personal vehicles for work purposes. Alcohol may never be transported or stored in a MAI or sponsor vehicle.
- I will not drive MAI, sponsor or personal vehicles for work purposes if I have been under the influence of alcohol or drugs within the past eight hours.
- I possess a valid (current) drivers' license
- I have submitted my 3 year Driving Abstract
- I am 21 years or older.
- I meet all other requirements on the reverse of this document.
- I have reported any and all information that may not have appeared in my Driving Abstract or Criminal Record and might be related to my eligibility to drive MAI vehicles or my personal vehicle for work purposes.
- I will immediately report any accidents, traffic violations, arrests, or criminal offenses to the director or coordinator of the program with which I am enrolled.
- I will not use a cell phone while operating MAI, sponsor or personal vehicle for work purposes.
- I will abide by all the MAI driving safety rules, procedures, and expectations.

Signature \_\_\_\_\_

Date \_\_\_\_\_

### MAI ADMINISTRATIVE REVIEW

**The following certifies the above named driver has fulfilled the following screening and training events:**

- Valid Driver's License
- Driving Abstract Reviewed and Acceptable

**Additional requirements for driving MAI Vehicle:**

- Passed Driving Practicum
- Attended Vehicle Orientation

The above driver is certified to drive MAI vehicles and/or personal vehicles for work purposes.

\_\_\_\_\_  
Staff Signature

\_\_\_\_\_  
Date

## Minimum Requirements for AmeriCorps Drivers

Every driver of MAI, sponsor or personal vehicles for work purposes must meet and continue to meet the following minimum requirements:

- a) Be at least twenty-one years of age.
- b) Have a valid driver's license, issued by a state department of licensing.
- c) Submit to a criminal record check that shows that no offense has been committed which would be grounds for denial of an authorization to drive. (Please note: You may receive this check through your AmeriCorps program).
- d) Submit a 3 year driving abstract for review.
- e) Shall not have had a driving license privilege suspended or revoked within the preceding three years; a certified copy of the suspension or revocation order issued by the department of licensing being conclusive evidence of the suspension or revocation.
- f) Shall not have been convicted of any misdemeanor, gross misdemeanor, or felony (including instances in which a plea of guilty or nolo contendere is the basis for the conviction) including, but not limited to the following:
  - i) Any crime involving the use, sale, possession, or transportation of any controlled substance within the last three years.
  - ii) Any crime involving driving when a driver's license is suspended or revoked, hit and run driving, driving while intoxicated, being in physical control of motor vehicle while intoxicated, reckless driving, negligent driving of a serious nature, vehicular assault or vehicular homicide, within the last three years.
- g) Shall not have a behavior problem, which endangers the welfare or personal safety of passengers.
- h) Shall not have incurred three or more of the following offenses within any twelve-month period, within the last thirty-six months: 1) speeding tickets in excess of ten miles per hour over the speed limit; 2) improper changing of lanes, 3) following too closely, 4) passing a school bus while stopped, 5) leaving the scene of an accident, 6) refusing to take a blood alcohol test.
- i) Is physically able to use all hand and foot operated controls and equipment in vehicle.
- j) Is physically able to perform routine vehicle safety inspections and perform necessary emergency roadside services.
- k) Sign a Driver Certification and Safety Agreement.
- l) Maintain auto insurance meeting minimum standards of \$100,000 bodily injury per person, \$300,000 bodily injury per incident, \$50,000 property damage.