



PUBLIC LANDS STEWARDS PROGRAM AmeriCorps Position Description

Position Title: Summer Camp Educator (4 Positions)

Project Sponsor: Mt. Adams Institute's Cascade Mountain School

Project Location: 2453 Highway 141, Trout Lake, WA 98650

Cascade Mountain School is the educational branch of the Mt. Adams Institute. As a program of the Mt. Adams Institute, we create opportunities to connect meaningfully with the natural world in order to:

- Improve personal health and wellbeing
- Increase ecological literacy and a sense of interconnectedness
- Promote lifelong environmental stewardship and action
- Enhance civic and community engagement
- Facilitate career opportunities in the fields of natural resource management, conservation, and education

Mt. Adams Institute Mission: MAI's mission is to strengthen the connection between people and the natural world through education, service learning, career development and research.

<http://www.mtadamsinstitute.org>

Position Summary: Spend your summer executing place-based outdoor science education programs for elementary and middle school students as part of the Mt. Adams Institute's Cascade Mountain School. The Summer Camp Educators work with participants ages 6-14 at Cascade Mountain School's day and/or overnight summer camps. Cascade Mountain School's Summer Camp Educators will have opportunities to learn from experienced environmental educators as they build facilitation and curricula skill sets. During the summer, the educators will work with Cascade Mountain School lead instructors on day and/or overnight summer camps. At the end of the summer, the educators will have an opportunity to plan and teach their own four-day camp for elementary youth, pulling on curricula they learned over the course of the summer, as well as prior knowledge they bring to this position.

This position is an opportunity for a person who has a passion for environmental education, science education, and environmental stewardship to develop teaching, curriculum development, and hands-on education skills. The position involves developing projects that will occur on the Gifford Pinchot National Forest.

General Responsibilities (to include, but not limited to):

1. Assist Education Program Coordinator with program logistics for the 2020 program season
2. Assist with Cascade Mountain School day and/or overnight summer camps, including but not limited to: driving campers, supporting and leading camp activities developed by Lead Instructor, and developing camp curricula as needed. Summer camp dates run June 15-August 20.

3. Attend and complete all MAI/AmeriCorps training and service requirements including orientation, trainings, team meetings and national service days. **Cascade Mountain School-specific mandatory training dates** are June 1-12 and August 24-28
4. Complete and submit all necessary MAI/AmeriCorps paperwork and reports in a timely manner.
5. Wear an MAI uniform and/or appropriate identifiers and required safety gear while performing service or attending official events.
6. Member will not engage in prohibited AmeriCorps activities as outlined in the member handbook and agreement.

Position Requirements:

1. Ability to take direction, complete tasks, and pay attention to detail.
2. Ability to be self-sufficient once trained in a task.
3. Ability to communicate effectively to the general public, parents, youth, and natural resource managers.
4. Ability to stay organized, be on top of many moving pieces, and enjoy logistical challenges.
5. Able to lead, supervise, mentor, and organize youth ages 6-14.
6. Ability to communicate effectively in oral and written forms.
7. Competent using a computer, internet applications, social media, and a variety of software.
8. Personable and socially competent.
9. Flexibility to change tasks as conditions change.
10. Must have a valid driver's license, clean driving record, and ability to provide documentation.
11. 21-30 years of age, at beginning of service term
12. U.S. citizen, national or lawful permanent resident.
13. Possess a high school diploma or equivalent.
14. Able to commit to the full term of service for which they are applying.
15. Selection, placement and retention are contingent upon passing the National Sex Offender Public Register and a national FBI fingerprint check. Position does have recurring access to vulnerable populations.
16. AmeriCorps Members are eligible to serve up to four terms of service and receive AmeriCorps Education awards for each term of service up to the value of two full time education awards only. It is the responsibility of the applicant to inform MAI of any previous service in an AmeriCorps program, regardless of whether or not they completed the previous term(s) of service. MAI is not liable for providing an Education Award to a member if they are not eligible under the Corporation for National and Community Service AmeriCorps guidelines.
17. Attend and complete all MAI/AmeriCorps training and service requirements including orientation, trainings, team meetings and national service days.
18. Complete and submit all necessary MAI/AmeriCorps paperwork and reports in a timely manner.
19. Wear an MAI uniform and/or appropriate identifiers and required safety gear while performing service or attending official events.

Preferred Qualifications:

1. Background in education, outdoor guiding, environmental stewardship, environmental science, or environmental policy.
2. Experience working with elementary, middle and high school students in an outdoor setting.
3. Experience developing age-appropriate curriculum for K-12 students.
4. Experience working with natural resource managers and issues on public lands.
5. Personal computer and vehicle available and in good working order for use for job duties.

Benefits Include:

1. A total taxable living allowance (before taxes) of \$4,550 paid over the term of service.
2. Upon successful completion of a term of service, eligible members/leaders receive an education award of \$1,638. The education award can be used to repay qualified student loans, for further

education in an accredited institution of higher learning, vocational or trade schools. The education award is taxed in the year that it is used.

3. Loan forbearance (after successful completion of a term of service, AmeriCorps will pay the accrued interest on qualified loans, which is taxable).
4. Option to live on Mt. Adams Institute campus in Trout Lake, WA in low-cost housing (\$100/month).
5. Live and work in a beautiful setting with many opportunities for outdoor recreation.

Transportation Information:

1. Project site is not accessible by public transportation.
2. Personal vehicle highly recommended (nearest major grocery store is approximately 30-minute drive to Hood River, OR).
3. Agency/Organization vehicles may be available for work-related travel.

Application Instructions

Application Deadline: Open Until Filled

Interviews: Will occur as qualified applications are received.

Type of position: Individual Placement

Service Dates: June 1 to August 28, 2020

Length of Term: 450 hours

If you are interested in this position AND you meet the requirements for the position, please complete the following steps to apply for the position. To be considered for an interview all of the following information must be submitted via email to our Program Coordinator.

Application Instructions:

Email the following 4 documents to our Program Coordinator Mike@mtadamsinstitute.org. Each of these documents must be submitted as a separate email attachment as either a word or pdf document.

- Resume (attach a separate word doc or pdf to email)
- Professional references. Please provide email AND phone contact information for three professional references (attach a separate word doc or pdf to email)
- Cover letter(s). Please submit a separate cover letter for EACH position you are interested in (attach a separate word doc or pdf to email)
- Answers to the following questions (attach a separate word doc or pdf to email):
 - What is your motivation for applying to this position?
 - What are you hoping to get out of this experience?

Additional information:

- More information can be found at <https://mtadamsinstitute.org/public-lands-stewards>
- Cover letter information can be found at <https://www.macsl.org/articles/cover-letters>

QUESTIONS? Contact: Mike Gundlach
Public Lands Stewards Program Coordinator
mike@mtadamsinstitute.org
Office/Cell: 503-926-4407
Mt. Adams Institute
2453 HWY 141, Trout Lake, WA 98650

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