

PUBLIC LANDS STEWARD

AMERICORPS POSITION DESCRIPTION



POSITION TITLE: Summer Camp Educator (4 Positions)

PARTNER ORGANIZATION: Mt. Adams Institute

WEBSITE: <http://www.mtadamsinstitute.org>

PROJECT LOCATION: 2453 Highway 141, Trout Lake, WA 98650

SERVICE DATES: June 1, 2021 to August 31, 2021

POSITION SUMMARY: In partnership with the Mt. Adams Institute (MAI), Interns will spend the summer executing place-based outdoor science education programs for elementary and middle school students as part of the Mt. Adams Institute's Education Program. Summer Camps run Monday through Thursday 9am – 3pm for campers ages 6-12. During the summer, Interns will be the lead instructors on all camps; building their facilitation and curricula development tool sets. At the end of the summer, Interns will have an opportunity to plan and teach their own four-day camp, referring to skills learned over the course of the summer, as well as prior knowledge they bring to this position.

Summer Camp is dedicated to inspiring curiosity about the natural world through outdoor exploration and adventure. Our camps have a place-based outdoor science education focus that strive to:

- Promote individual responsibility and personal growth.
- Foster creation of community and understanding of the natural world.
- Encourage inquiry, systems thinking, creativity, and sustainability studies.
- Have fun.

This position is an opportunity for a person who has a passion for environmental and science education, outdoor adventure, environmental stewardship and a desire to develop curriculum and hands-on education skills.

ESSENTIAL FUNCTIONS (TO INCLUDE, BUT NOT LIMITED TO):

- Collaborate with staff to operate a successful summer camp program. Staff training begins June 1. Summer camps operate June 21-August 20.
- Lead and support summer camps with other staff members.
- Assist with the development of summer camp curricula.
- Learn and support other camp operations such as driving camp shuttles, family communication and cleaning.
- Attend and complete all MAI/AmeriCorps trainings and service requirements including orientation, trainings and team meetings.
- Complete and submit all necessary MAI/AmeriCorps paperwork and reports in a timely manner.
- Wear MAI identifiers and required safety gear while performing service or attending official events.

POSITION REQUIREMENTS:

- Ability to take direction, complete tasks, and pay attention to detail.
- Ability to be self-sufficient once trained in a task.
- Ability to communicate effectively to the general public, parents, youth, and natural resource managers.
- Ability to stay organized, be on top of many moving pieces, and enjoy logistical challenges.
- Able to lead, supervise, mentor, and organize youth ages 6-12.
- Ability to communicate effectively in oral and written forms.
- Competent using a computer, internet applications, social media, and a variety of software.
- Personable and socially competent.

- Flexibility to change tasks as conditions change.
- Must have a valid driver's license, clean driving record, and ability to provide documentation.
- 21-30 years of age at beginning of service term.
- U.S. citizen, national or lawful permanent resident.
- Possession of a high school diploma or equivalent, or commit to earning one prior to receiving education award.
- Ability to commit to the full 13-week term of service.
- Selection, placement and retention are contingent upon passing the National Sex Offender Public Registry, state of service and state of residence criminal history check and a national FBI check.
- Members are eligible to serve up to four terms of service and receive AmeriCorps Education awards for each term of service up to the value of two full time education awards only.
- **Must be willing to respond to COVID-19 restrictions by altering duties, serving remotely from home, wearing designated Personal Protective Equipment (PPE) such as masks, ensure social distancing and follow all agency requirements while serving and living in agency housing.**

PREFERRED QUALIFICATIONS:

- Background in education, outdoor guiding, environmental stewardship, environmental science, or environmental policy.
- Experience working with elementary, middle and high school students in an outdoor setting.
- Experience developing age-appropriate curriculum for K-12 students, especially material that incorporates an equity based perspective.
- Experience working with natural resource managers and issues on public lands.
- Personal computer and vehicle available and in good working order for use for job duties.

BENEFITS INCLUDE:

- \$4,550 living allowance paid over term of service (\$350 weekly, before taxes)
- \$1,678.57 (to repay qualified student loans and/or education expenses)
- Loan forbearance
- Professional development, trainings and networking opportunities.

HOUSING:

- Option to live on Mt. Adams Institute campus in Trout Lake, WA in low-cost housing (\$100/month).
- Live and serve in a beautiful setting with many opportunities for outdoor recreation.

TRANSPORTATION INFORMATION:

- Intern is responsible for travel to and from orientation and to and from duty station (If not living on MAI campus)
- Project site is not accessible by public transportation.
- Personal vehicle highly recommended (nearest major grocery store is approximately 30-minute drive to White Salmon, WA or Hood River, OR.)
- Agency/Organization vehicles may be available for service-related travel.

OTHER CONSIDERATIONS:

- ****If we cannot run in-person camps, we will run with At-Home Adventure camps (online). Position description remains the same****

DIVERSITY, EQUITY AND INCLUSION:

MAI celebrates equity, diversity, and inclusiveness and does not discriminate against any person or group based on race, ethnicity, culture, age, gender, sexual orientation, expression, gender identity, ability, national origin or ancestry, veteran status, social economic class, religion, professional status, pregnancy, or parents/guardians with children. MAI is committed to a diverse workplace and to supporting our Interns and staff with trainings and career development opportunities.

MAI provides reasonable accommodations to applicants and employees. Applicants with disabilities may request a reasonable accommodation and/or alternative formats at any point in the employment process.

APPLICATION INSTRUCTIONS:

Email the following documents to our Recruitment Coordinator Katie@mtadamsinstitute.org:

- Resume
- Cover Letter (One for each position applying to).
- Three Professional References – Information to include: Name, Title, Relation to you, email & phone number.
- Supplemental Questions:
 - What is your motivation for applying to this position?
 - What are you hoping to get out of this experience?

PROCESS:

1. MAI screens application materials, conduct pre-interviews, and recommends qualified applicants for Service Site interviews.
2. Service Sites interview candidates, conduct reference checks and recommend placement.
3. If position is offered, additional paperwork will be required.

Due to Covid-19 parts of our programming may change

ADDITIONAL INFORMATION:

- More information can be found at <https://mtadamsinstitute.org/public-lands-stewards>
- Cover letter information can be found at <https://www.macsl.org/articles/cover-letters>

