

# **PUBLIC LANDS STEWARDS**

## **AMERICORPS POSITION DESCRIPTION**



**for the greatest good**

**POSITION TITLE:** Wilderness Recreation Land Steward (3 positions)

**PARTNER ORGANIZATION:** Umatilla National Forest

**WEBSITE:** <https://www.fs.usda.gov/recarea/umatilla/recarea/?recid=56915>

**PROJECT LOCATION:** 410 Main St, Ukiah, OR 97880.

**SERVICE DATES:** May 3, 2021 to October 22, 2021

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**POSITION SUMMARY:** In partnership with the Mt. Adams Institute (MAI), the Intern will spend the summer outdoors in the beautiful Blue Mountains. As a Wilderness Recreation Steward, the Intern will have the chance to be a member of a dynamic recreation management team to perform service in support of the Forest Service mission for public service and safety. This position will be approximately 85% recreation management and 15% training. The Intern will serve with Forest Service employees to conduct trail maintenance focused on log out, drainage reconstruction and brush removal on wilderness trails. The Intern will be trained in basic Forest Service recreation functions for campground and trail management. The Intern will acquire experience in wilderness trail and campground maintenance, and at the end of the internship, will have the skills to transition successfully into an entry level recreation or related position. The Intern will report to the Assistant Trails Manager for immediate oversight and would be assigned a Forest Service mentor for field tasks. This position is perfect for a person who has a passion for being in the mountains and has demonstrated experience living and serving safely in a backcountry setting.

### **ESSENTIAL FUNCTIONS (TO INCLUDE, BUT NOT LIMITED TO):**

- Wilderness trail maintenance with a cross-cut saw and some hand tools. Service may require some overnight stays in the wilderness.
- Ability to clearly communicate with members of the public in a friendly and non-confrontational manner.
- Document trail user contacts; maintain daily log of wilderness/trail users contacted, including date, area contacted, type of trail use, trail users' destination, and any violations.
- Report and document trail conditions. Providing trail reports on access due to snow depths, maintenance condition (trees down, washouts, needed drainage, etc.).
- Participate in special projects such as bridge building, campground maintenance, heavy trail maintenance projects, etc. to achieve district recreation program goals.
- Lead by example. When in the wilderness/backcountry and set the example for others by observing and adhering to all wilderness regulations, guidelines, and ethics, regarding Leave No Trace practices.
- Attend and complete all MAI/AmeriCorps trainings and service requirements including orientation, trainings and team meetings.
- Complete and submit all necessary MAI/AmeriCorps paperwork and reports in a timely manner.
- Wear MAI identifiers and required safety gear while performing service or attending official events.

### **POSITION REQUIREMENTS:**

- Must have a valid driver's license, clean driving record and ability to provide documentation.
- Attend mandatory MAI Orientation (May 3-7) and Intern trainings (mid-term) – Location to be determined.
- Must be able to serve holidays and weekends.
- Demonstrated ability to spend extended periods alone in the backcountry and be self-sufficient for 4-8 days. This includes periodic camping in the backcountry when on a tour.
- Be physically fit, able to walk long distances (5-20 miles/day), over extended periods of time, in a steep mountain environment.

- Be able to carry heavy loads (60# backpack) for long distances and with steep elevation gains (as much as 2000-5000 vertical feet a day).
- Be able to proficiently use hand tools for long periods of time. Training provided.
- Be able to tolerate extreme heat and cold, season will start with snow on the ground and end with snow on the ground, in between it will be hot (90-100o) and dusty.
- Comfortable contacting and communicating with members of the public in a remote setting.
- Enthusiastic about all types of trail recreation.
- Regular and reliable attendance.
- Comply with all Partner Organization safety policies and procedures.
- 21-30 years of age at beginning of service term.
- U.S. citizen, national or lawful permanent resident.
- Possession of a high school diploma or equivalent, or commit to earning one prior to receiving education award.
- Ability to commit to the full 25-week term of service.
- Selection, placement and retention are contingent upon passing the National Sex Offender Public Registry, state of service and state of residence criminal history check and a national FBI check.
- Members are eligible to serve up to four terms of service and receive AmeriCorps Education awards for each term of service up to the value of two full time education awards only.
- **Must be willing to respond to COVID-19 restrictions by altering duties, serving remotely from home, wearing designated Personal Protective Equipment (PPE) such as masks, ensure social distancing and follow all agency requirements while serving and living in agency housing.**

#### PREFERRED QUALIFICATIONS:

- Experienced in spending extended periods in the backcountry.
- Experience performing trail work.
- Experience in communicating with the public.
- A passion for outdoor recreation.

#### BENEFITS INCLUDE:

- \$8,750 living allowance paid over term of service (\$350 weekly, before taxes).
- \$3,172.50 education award (qualified student loans and/or education expenses)
- Loan Forbearance
- Live and serve in a beautiful setting with many opportunities for outdoor recreation.
- Professional development, trainings and networking opportunities.

#### HOUSING:

- Low-cost housing provided by service site.

#### TRANSPORTATION INFORMATION:

- Project site is not accessible by public transportation.
- Agency/Organization vehicles are available for service-related travel.
- Intern is responsible for travel to and from orientation and to and from duty station

#### DIVERSITY, EQUITY AND INCLUSION:

MAI celebrates equity, diversity, and inclusiveness and does not discriminate against any person or group based on race, ethnicity, culture, age, gender, sexual orientation, expression, gender identity, ability, national origin or ancestry, veteran status, social economic class, religion, professional status, pregnancy, or parents/guardians with children. MAI is committed to a diverse workplace and to supporting our Interns and staff with trainings and career development opportunities.

MAI provides reasonable accommodations to applicants and employees. Applicants with disabilities may request a reasonable accommodation and/or alternative formats at any point in the employment process.

## APPLICATION INSTRUCTIONS:

Email the following documents to our Recruitment Coordinator at [katie@mtadamsinstitute.org](mailto:katie@mtadamsinstitute.org):

- Resume
- Cover Letter (One for each position applying to).
- Three Professional References – Information to include: Name, Title, Relation to you, email & phone number.
- Supplemental Questions:
  - What is your motivation for applying to this position?
  - What are you hoping to get out of this experience?

## PROCESS:

1. MAI screens application materials, conduct pre-interviews, and recommends qualified applicants for Service Site interviews.
2. Service Sites interview candidates, conduct reference checks and recommend placement.
3. If position is offered, additional paperwork will be required.

***Due to Covid-19 parts of our programming may change***

## ADDITIONAL INFORMATION:

- More information can be found at <https://mtadamsinstitute.org/public-lands-stewards>
- Cover letter information can be found at <https://www.macsl.org/articles/cover-letters>

