Mt. Adams Institute strengthens the connection between people and the natural world through education, service learning, career development and research.
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- Has reliable transportation and is punctual.
- Is comfortable in a bilingual work setting and able to understand direction in Spanish and English.

**AmeriCorps**
- Must have served in US Armed Forces and have a DD214 with an honorable discharge.
- At least 21 years of age at beginning of service term.
- U.S. citizen, national or lawful permanent resident.
- Possession of a high school diploma or equivalent, or commit to earning one prior to receiving education award.
- Ability to commit to the full 45-week term of service.
- Attend virtual MAI Orientation (March 7-11) and Intern trainings.
- Selection, placement and retention are contingent upon passing the National Sex Offender Public Registry, state of service and state of residence criminal history check and a national FBI check.
- Members are eligible to serve up to four terms of service and receive AmeriCorps Education awards for each term of service up to the value of two full time education awards only.
- **Must be fully vaccinated** against Covid-19 with the ability to provide documentation or have an approved medical or religious exemption prior to the start of the position. *Exemption forms can be found on our website and once submitted, they must go through a review and determination process before being approved.*
- **Must follow all Covid-19 policies** at the service site including any changes that are implemented throughout the course of the program. Policies may include masking/social distancing, remote/virtual work, altered field duties and other restrictions determined necessary to keep site staff, partners and the public safe. Accepting a position means accepting the current requirements and any updates to those requirements while enrolled in the program.

**PREFERRED QUALIFICATIONS:**
- Native-born Puerto Rican with strong ties to the island.
- An understanding of local factors and socioeconomic challenges.
- Outdoor experience including hiking, backpacking and Leave No Trace practices.
- Experience with standard tools, machetes and teaching their safe use.
- Self-disciplined and problem solver who takes initiative.
- Knowledge of web and app based monitoring software (ex. Survey 1,2,3), using technology in the field.

**BENEFITS INCLUDE:**
- VetsWork is an apprenticeship program approved by the Department of Veterans Affairs (VA) and the Department of Labor. Members with G.I. Bill benefits may be able to dual enroll as an apprentice and access their Monthly Housing Allowance (MHA) of up to approximately $2,400 per month. Actual benefits vary by individuals’ qualified benefits.
- $16,875 living allowance paid over the 10½-month term of service ($375 weekly, before taxes).
- $6,345 education award (qualified student loans and/or education expenses)
- Loan Forbearance
- Health Care Insurance
- Child Care Reimbursement
- Professional development, trainings and networking opportunities.

**HOUSING:**
- No housing provided by service site.
- A $500/month housing stipend provided by service site.
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TRANSPORTATION INFORMATION:
- Agency/Organization vehicles are available for work-related travel.
- Intern is responsible for travel to and from duty station.
- Project site is not accessible by public transportation.

OTHER CONSIDERATIONS:
- Multiple municipalities and communities surround the El Yunque National Forest. It is 45 minutes to the metropolitan area of San Juan. There are also many deeply rooted, small rural communities. Dependent on what the Intern desires, the selectee can live in very remote areas, in highly urbanized centers or somewhere in between, all while being within minutes of basic amenities, beaches and entertainment and within normal driving distance to the work site. As a small island, nothing is ever far away.

DIVERSITY, EQUITY AND INCLUSION:
MAI celebrates equity, diversity, and inclusiveness and does not discriminate against any person or group based on race, ethnicity, culture, age, gender, sexual orientation, expression, gender identity, ability, national origin or ancestry, veteran status, social economic class, religion, professional status, pregnancy, or parents/guardians with children. MAI is committed to a diverse workplace and to supporting our Interns and staff with trainings and career development opportunities.

MAI provides reasonable accommodations to applicants and employees. Applicants with disabilities may request a reasonable accommodation and/or alternative formats at any point in the employment process.

APPLICATION INSTRUCTIONS:
Email the following documents to Katie Schmidt at katie@mtadamsinstitute.org:
- Resume
- Cover Letter (One for each position applying to).
- Three Professional References (military, civilian, or academic) – Information to include: Name, Title, Relation to you, email & phone number.
- Supplemental Questions:
  - What is your motivation for applying to VetsWork?
  - What are you hoping to get out of this experience?
- DD 214 – (with Honorable Discharge):
  - “General under honorable conditions” discharge are considered on a case-by-case basis
  - Must be long form “Member 4 copy” (has 30 total boxes of information).

PROCESS:
1. MAI screens application materials, conduct pre-interviews, and recommends qualified applicants for Service Site interviews.
2. Service Sites interview candidates, conduct reference checks and recommend placement.
3. If position is offered, additional paperwork will be required.

Due to Covid-19 parts of our programming may change

ADDITIONAL INFORMATION:

- Housing nearest to the Forest in small communities can be sought on http://clasificadosonline.com/ but many times word of mouth, family connections or driving through potential areas and looking for “for rent” signs can be helpful.
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